



EAST KENT (JOINT SCRUTINY) COMMITTEE

White Cliffs Business Park Dover Kent CT16 3PJ
Telephone: (01304) 821199 Facsimile: (01304) 872300

Monday, 16 January 2012

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **EAST KENT (JOINT SCRUTINY) COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 25 January 2012 at 9.30 am when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at rebecca.brough@dover.gov.uk.

East Kent (Joint Scrutiny) Committee:

Councillor I Linfield	(Chairman)	(Canterbury City Council)
Councillor D Green	(Vice-Chairman)	(Thanet District Council)
Councillor B Copping		(Shepway District Council)
Councillor H Cragg		(Canterbury City Council)
Councillor M Dance		(Kent County Council)
Councillor G Glover		(Canterbury City Council)
Councillor C Goddard		(Shepway District Council)
Councillor I Gregory		(Thanet District Council)
Councillor D Hannent		(Dover District Council)
Councillor J Holben		(Shepway District Council)
Councillor G Lymer		(Dover District Council)
Councillor R Manning		(Kent County Council)
Councillor K Mills		(Dover District Council)
Councillor M Vye		(Kent County Council)
Councillor Z Wiltshire		(Thanet District Council)

AGENDA

EAST KENT (JOINT SCRUTINY) COMMITTEE

Wednesday, 25th January, 2012, at 9.30 am

Ask for: **Rebecca Brough**

**WHITE CLIFFS BUSINESS PARK, DOVER, KENT
CT16 3PJ**

Telephone **01304 872304/
scrutiny@dover.gov.uk**

1. APOLOGIES

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To note appointment of Substitute Members in accordance with the agreed procedure.

3. DECLARATIONS OF INTEREST

Members are required to disclose the existence and nature of a personal interest at the commencement of the item of business to which the interest relates or when the interest becomes apparent. An explanation in general terms of the interest should also be given to the meeting. If the interest is also a prejudicial interest, the Member should then withdraw from the room or chamber.

NOTE: (1) By virtue of Rule 11 of the Members' Code of Conduct, a member must, if he/she is involved in the consideration of a matter at a meeting of an overview and scrutiny committee or sub committee, regard him/herself as having a personal and prejudicial interest if that consideration relates to a decision made, or action taken, by another committee or sub committee of which he/she may also be a member.

(2) This rule will not apply if the member attends the Scrutiny Committee/Sub Committee for the purpose of answering questions or otherwise giving evidence relating to that decision or action.

4. MINUTES (Pages 1 - 4)

To confirm the attached Minutes of the meeting of the Committee held on 12 October 2011.

5. OPERATING ARRANGEMENTS (Pages 5 - 14)

The Operating Arrangements for the East Kent (Joint Scrutiny) Committee are attached for information.

6. ISSUES REFERRED TO THE COMMITTEE BY THE EAST KENT (JOINT ARRANGEMENTS) COMMITTEE OR BY A DISTRICT COUNCIL SCRUTINY MEMBER

None

7. ITEMS PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE

In accordance with Paragraph 7.1 of the Operating Arrangements any Member of the Committee may require that an item be placed for consideration on the agenda of the next available meeting.

– Members' ICT Support

Councillor D Hannent has requested that this item be added to the agenda for consideration.

8. UPDATE ON EK SERVICES

To receive an update from the Director of Shared Services.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Support Officer, telephone: (01304) 872304 or email: rebecca.brough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.